

ENTRAIDE (MUTUAL AID)

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Job Description UASC Consultant

ENTRAIDE (Mutual Aid) has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.	
Post Title	UASC consultation Consultant
Employment Status	Consultant
Working Hours	120 hours throughout 6 weeks
Responsible to	UK Project Manager
Salary	£ 1,800 (actual salary)
Location	Three Trees Community Centre & other locations as required by the project
DBS Check	The post holder will be required to complete an Enhanced DBS check

1. Job Purpose
To consult with key players involved in the provision of support and services to Unaccompanied Asylum Seeking Children (UASC) across Birmingham, Solihull and Warwickshire (e.g. Personal Advisors, social workers, housing providers) and young people themselves to understand needs, gaps in service provisions and formulate solutions that Entraide can implement to meet such needs.

2. Framework
<p>The West Midlands region has received funding from the Controlling Migration Fund to enhance the service provision for Unaccompanied Asylum Seeking Children (UASC), both from statutory and voluntary organisations. The intended outcomes of this work are:</p> <ul style="list-style-type: none">a) Help UASC feel safe and valuedb) Enable UASC to become the best they can be because they are fully integrated into our education and host community.c) Enable UASC to be positive contributors to society because they are healthy; resilient; work-ready and assets to the community they live in; whether that is in the United Kingdom or if they return to their home country.d) Enable UASC to be healthy both physically and mentallye) Enable UASC to be upholders and appreciators of British laws and values because they feel they are part of British society.f) Enable UASC to promote identity, as well as integration by linking in with cultural resources and building links with host authorities and home countries. <p>As part of this fund, Entraide has received a small grant to carry out an assessment that would look into current service provisions to UASC in Solihull, Warwickshire and Birmingham, identify any potential gaps and propose an action plan in order to meet any unmet needs. The findings from this assessment will be used by Entraide to submit a funding application in order to develop our service provision for UASC young people in the three local authorities.</p> <p>The project will run between 12th November and 21st December and the appointed candidate will work in close collaboration with Entraide's current caseworker.</p>

3.	Key Responsibilities
3.1	Main Duties
	<p>In collaboration with Entraide's caseworker:</p> <ul style="list-style-type: none"> • Contact key professionals involved in the care of UASC in the three local authorities, such as social workers and personal advisers, foster carers, accommodation providers and education professionals. • Conduct focus groups as well as one to one meetings with these professionals exploring the current provisions for UASC and identifying any gaps • Establish a rapport and engage with young people to encourage the most fruitful participation to the exercise • Consult with young people themselves to understand their perspective on service provision and their unmet needs • Draw conclusions and make suggestions on activities that Entraide can deliver in order to enhance the support provided to UASC in these three local authorities, including ways to improve UASC referrals from the local authorities onto Entraide's existing provisions.
3.2	People
	The job involves no direct responsibility for the supervision, direction or coordination of other employees.
3.3	Safeguarding
	Entraide is committed to keeping children, young people and vulnerable adults safe. The post holder is responsible for promoting and safeguarding the welfare of the children, young people and vulnerable adults for whom they are responsible or with whom they come into contact.
3.4	Financial
	The post holder may handle small amounts of cash to fund the project's activities.
3.5	Health & Safety
	The post holder will be responsible for his/her own health and safety. All duties and responsibilities must be carried out in line with the specific requirements detailed in Entraide's Health and Safety policies.
3.6	Policies & Procedures
	The post holder will be accountable for ensuring that he/she is aware of relevant Entraide policies and that all duties and responsibilities are carried out in line with the appropriate policies and procedures.
4.	Other Conditions
4.1	Equal Opportunities
	Entraide is committed to Equal Opportunities and expects all staff and volunteers to recognise and value differences and to treat everyone with dignity and respect.

Person Specification

Post Title: UASC consultant

Responsible to: UK Project Manager

	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
Education and Qualifications	<ul style="list-style-type: none"> • Bachelor degree or extended relevant experience to enable you to carry out the full range of duties. • Excellent literacy/numeracy skills 	<ul style="list-style-type: none"> • Training in Qualitative and Quantitative Research
Skill and Abilities	<ul style="list-style-type: none"> • Organised and methodical. • Problem solving skills • Excellent communication skills. • Analytical and output focussed 	<ul style="list-style-type: none"> • Experience of using social media and apps to engage young people • Caring and empathetic.
Experience and Knowledge	<ul style="list-style-type: none"> • Liaising with different stakeholders • Preparing, planning and scheduling meetings with tight deadlines • Engaging young people, ideally within youth work • Working as part of a team • Writing report summarising main findings • Knowledge of current national service provision for UASC, including support by the Local Authority and the asylum process 	<ul style="list-style-type: none"> • Knowledge of dynamics and service provision at the local level, including what organisations are involved with UASC, mainly in Solihull and Warwickshire Local Authorities • Experience of working with young people with emotional difficulties and unsettled lives
Personal Qualities	<ul style="list-style-type: none"> • Ability to develop positive working relationships with colleagues and stakeholders, including and especially young people. • Personal effectiveness: proactive approach; flexibility and independence 	<ul style="list-style-type: none"> • Creativity and resourcefulness